

Policy Handbook

Jewish Community Center of Greater Buffalo

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Mission:

Our mission is to provide high-quality Theater classes to enhance the overall development of our students. We provide a safe environment to encourage our students to explore theater arts with highly qualified, nurturing, knowledgeable teachers. We believe that theater encourages students to develop a positive self-image, confidence, and communication skills.

Along with improving focus, teamwork, creativity and trust.

Theater classes give students the freedom to express themselves through Performance and storytelling to gain life-long skills.

Conduct:

The first step to becoming a successful Performer is making a solid commitment to your classes.

Come to each class prepared to learn and without personal distractions.

- Practice good attendance
- Arrive early and ready to focus
- Wear proper movement attire and close-toed shoes to each class
- Only water is permitted in class– No food allowed
- Please clean up after yourself and keep your belongings together
- Please remove all street shoes before entering the studio
- Use the bathroom before class! Students are only permitted bathroom breaks during class if it is an emergency. If you must go during class, ask your teacher in a respectful and non-disruptive manner.
- Show respect to your teacher and other students by listening and following classroom rules
- Speak kindly, be positive and encouraging to everyone

- Please do not use cell phone or other electronic devices during class, valuable items should be left home

- Please respect and take care of the theater space

Bullying:

All students in the School of Dance have the right to feel safe and protected from bullying.

Bullying physically or emotionally harms a person, targets a person in a negative way for any actual or perceived characteristic, and/or creates a hostile environment in the dance studio.

Bullying will not be tolerated in any form – direct or indirect, physical, emotional, social, verbal, written, electronic, or otherwise. Even one documented bullying event will have repercussions under our zero-tolerance policy. Immediate termination of enrollment may be imposed for egregious violations. If you or your child are being bullied, please alert a teacher or the Arts & Culture Director as soon as possible. Each situation of bullying is unique and will be treated with urgency, proactivity, and sensitivity by the Cultural Arts Director and staff.

Attendance

- All students are expected to attend their regularly scheduled classes.
- If you miss a class please call the Artistic Director at least 2 hours prior to the class. We do not offer refunds for missed classes.
- Come to class if you can, even if you can only observe. This is of course unless you have a fever or any Covid-19 symptoms. If you are sick with a potentially contagious illness, please do not attend class.
- If you choose to take class with a pre-existing injury, please alert the teacher prior to the start of class and take responsibility for marking and non-disruptive self-care as needed.
- If you are injured during class, alert the teacher immediately in the least disruptive way possible.

Note: Please keep your child at home if you observe any of the following symptoms: Nasal discharge that is green or yellow, Complaints of ear pain, Consistent cough, severe sore

throat, Eyes that are pink, burning, itching, or producing discharge, Diarrhea or vomiting, and Fever. If these symptoms or other conditions are observed in your child during a class, you will be called to pick up your child immediately. When your child has a fever, please keep him/her at home until the temperature returns to normal

Covid-19 Procedures

Masks will be required for all students and instructors. We will continue to adhere to the most up-to-date CDC policies and protocol.

Dress Code (Please see Dress Code for specific requirements per class)

- Students should wear comfortable clothes that are easy to move in, as well as closed-toe shoes.

Refunds

The cost for the program is for a 10-week session, we will not prorate classes for late registration or missed classes. If you decide to no longer participate in the program and your child has attended 2 or more classes you are not eligible for a refund with the exception of a medical condition.

ECC students or Kids Place

- If your child is enrolled in our Early Childhood Center or the Kids Place program at the JCC and they have a class scheduled before their pick-up time, JCC staff will bring them to their dance class and parents can either pick them up directly from dance or request to have their child brought back to ECC or Kids Place for normal pick-up.

Please be sure to send all required dance shoes and clothes with your child to the JCC that day. You can arrange to leave shoes and clothes at the JCC the evening before when you pick-up your child if that will make it easier on you.