

COVID-19 PROTOCOLS

The teachers will be wearing masks.

We will be open from **7:30 am until 5:50 pm**. This allows time for additional cleaning after the program.

1. **All parents/guardians must wear a mask! This applies to pick-up/drop-off and entering the building. Please remember to practice social distancing.**
2. **All children two-years and older should wear a mask when entering or exiting the building and classrooms. Please provide a mask for your child, labeled with his/her name.**
3. We will greet you, complete the daily health checks, and take children's temperatures in the **indoor playground between 7:30 and 9:00 am**. Enter through the left-hand door and go directly to the playground. Please form a line and maintain a distance of at least 6 feet between your family and others as we complete the screening process. Teachers will escort the children to their classrooms, and you will follow the exit signs through the playground. This route is designed to minimize contact with members who are arriving to use the fitness facilities. (They will enter using the right-hand door and proceed to the lobby for screening.) **After 9:00 am**, please enter the lobby and speak to a representative at the front desk. They will call your child's teacher to come down and complete the health screening.
4. The teacher will conduct a daily health check and take your child's temperature. If your child's temperature is 100 or above, you must take him/her home and keep him/her home until **72 hours fever-free** without medication. If s/he is exhibiting any symptoms of a viral infection including cough, sore throat, trouble breathing, or looks ill, s/he will not be admitted. While we realize that it is allergy season, it is not possible for us to make that medical decision so your child will not be permitted at school without a doctor's note.
5. If symptoms present during the day, you will need to pick him/her up within ½ hour (30 minutes). If anyone in your household is under quarantine, keep your child at home.
6. **HOME TOYS MUST STAY HOME.**
7. Please send in an extra set of clothing (seasonally appropriate) and sweatshirt or light jacket that will remain here. Items should be in a zip lock bag and labeled with your child's first and last name. Do not send in a nap blanket that needs to go home with you at the end of the day.
8. Please check any medications that are kept here for expiration dates. If you took them home, please bring them back on the first day your child returns. Medication Consent forms expire after 6 months.
9. Your child will be dismissed on a schedule from their classroom between 4:00 and 6:00 pm. Parents/Guardians may come into the Early Childhood Center, but may not enter the classroom. Please return the Dismissal Form. Please wait by the classroom door and social distance. You must wear a mask. **For Half-Day or early pick-up** please wait in the lobby, your child will be brought to you.
10. **PLEASE ALLOW FOR ADDITIONAL TIME AT DROP OFF AND PICK UP.**
11. Teachers will wear masks throughout the day, and use other personal protective equipment to limit the spread of any illness. It is impossible to practice social distancing with this age-group.
12. Toys and equipment that are not easily disinfected have been removed from the classrooms. A limited number of toys and manipulatives will be out for the children's use at a time, allowing for sanitizing throughout the day.
13. The Health Department does not allow preschool swimming at this time.
14. There will be only one class on each section of the playground at a time; surfaces will be sanitized between groups. There will be no school gatherings or events in which classes are together.

If there is a confirmed case of COVID-19 here, we will inform you and the Health Department.