COVID-19 PROTOCOLS

The teachers will be wearing masks.

We will be open from **7:30 am until 5:30 pm.** This allows time for additional cleaning after the program.

1. **All parents/guardians must wear a mask!** This applies to pick-up/drop-off and entering the building. Please remember to practice social distancing.

2. We will greet you, complete the daily health checks, and take children’s temperatures in the indoor playground. Enter through the left-hand door and go directly to the playground. Please form a line and maintain a distance of at least 6 feet between your family and others as we complete the screening process. Teachers will escort the children to their classrooms, and you will follow the exit signs through the playground. This route is designed to minimize contact with members who are arriving to use the fitness facilities. (They will enter using the right-hand door and proceed to the lobby for screening.)

3. The teacher will conduct a daily health check and take your child’s temperature. If your child’s temperature is 100 or above, you must take him/her home and keep him/her home until **72 hours fever-free** without medication. If s/he is exhibiting any symptoms of a viral infection including cough, sore throat, trouble breathing, or looks ill, s/he will not be admitted. While we realize that it is allergy season, it is not possible for us to make that medical decision so your child will not be permitted at school.

4. If symptoms present during the day, you will need to pick him/her up within ½ hour (30 minutes). If anyone in your household is under quarantine, keep your child at home.

5. **Parents are not permitted into the classroom wing.** A teacher will escort your child to the classroom and return him/her to you at the end of the day with all belongings.

6. **HOME TOYS MUST STAY HOME.**

7. Please send in an extra set of clothing (seasonally appropriate) and sweatshirt or light jacket that will remain here. Items should be in a zip lock bag and labeled with your child’s first and last name. Do not send in a nap blanket that needs to go home with you at the end of the day.

8. Please check any medications that are kept here for expiration dates. If you took them home, please bring them back on the first day your child returns. Medication Consent forms expire after 6 months.

9. Pick-up in the afternoon: park your car and tell the teacher on the patio who you are picking up. S/he will call the classroom on a walkie-talkie and a teacher will bring your child to you outside. You can also call the classroom telephone or use Brightwheel to contact the teachers in the room. Wear a mask while you wait.

10. **PLEASE ALLOW FOR ADDITIONAL TIME AT DROP OFF AND PICK UP.**

11. Classes will be combined according to age group based on attendance. As much as possible, teachers who know the children will be assigned to each group. Class size is limited.

12. Teachers will wear masks throughout the day, and use other personal protective equipment to limit the spread of any illness. It is impossible to practice social distancing with this age-group.

13. Toys and equipment that are not easily disinfected will be removed from the classrooms. A limited number of toys and manipulatives will be out for the children’s use at a time, allowing for sanitizing throughout the day.

14. The pool is not open. We will have sprinkler and water-table play outside.

15. There will be only one class on the playground at a time; surfaces will be sanitized between groups. There will be no school gatherings or events in which classes are together. There will be no swimming, field trips or special visitors.

One last requirement: Please read the [COVID-19 WELLNESS POLICY](#) on Formstack, sign it and submit it before your child’s first day back.

If there is a confirmed case of COVID-19 here, we will inform you and the Health Department.

While I am aware that there is a lot of information to digest, these protocols were designed based on the most current recommendations to keep us all safe. Please do not hesitate to contact me with any questions. Can’t wait to see you! ~Barbara